



Horizons at New Canaan Country School Academic Director

Background:

Horizons at New Canaan Country School (NCCS) started in 1964 and is the flagship program for what has become a national movement. There are now over 50 Horizons programs across the United States and counting. Each year we serve over 400 underserved students in Kindergarten through 12th grade, the majority of whom live in Stamford and Norwalk. Our program includes a robust 6-week summer program for more than 260 kids and school year program with academic, enrichment and parent programming. We raise our entire budget annually from private sources to ensure that each child receives a full-scholarship for our programming.

Our Mission:

Transforming the lives of underserved children and youth through year-round academic and enrichment programs to inspire learning, encourage success, and close the opportunity gap.

Job Summary:

We are seeking an Academic Director (AD) who will be responsible for developing and managing the academic and curricular elements of our core six-week Summer Program, as well as our K-12 school year program. The AD will report to the Executive Director and work in partnership with the Family and Program Director (FPD), and the rest of the six person Horizons team.

Summer Responsibilities include:

- Help identify academic goals to ensure a continuum of learning over the summer months, preventing the summer slide and setting students up for success as they begin their school year in the fall.
- Develop curriculum and support teachers by providing resources, training and guidance.
- Hire, train and manage 80+ summer faculty in partnership with the ED and FPD.
- Work with Junior and Senior Program Directors to oversee operations and management of Summer Program for 260+ students.
- Implement assessments that capture both academic and social and emotional learning and development.

School Year Responsibilities include:

- In partnership with FPD, maintain ongoing communication and partnership with Stamford and Norwalk Public School Districts, individual schools and teachers to facilitate sharing of data, assessments and student information to ensure continuum of support and to facilitate student recruitment.
- Manage K-12 tutoring and academic coaching programs and, in partnership with FPD, develop other programming to provide the necessary academic and social-emotional interventions and support systems.
- Develop and oversee academic programming for high school students, including SAT/ACT prep, college tours, financial aid counseling, and vocational counseling to ensure they are college eligible and have a solid post-secondary plan.

The ideal candidate will have:

- Minimum of 5-7 years teaching and/or educational administrative experience
- Experience with creating curriculum and assessing outcomes
- Willingness and flexibility to work some weekends and evenings
- Strong management skills and ability to multi-task and problem solve
- Effective interpersonal, organizational, and communication skills
- Demonstrated competence in team building and supervision
- Strong assessment, data base management and technical skills
- Bachelor's degree in education required. Master's degree preferred.

To learn more, visit: www.horizonskids.org.

Send cover letter and resume to Nancy von Euler at nvoneuler@horizonskids.org