



**POSITION DESCRIPTION**  
**4-CT EXECUTIVE DIRECTOR**

**OPPORTUNITY**

Less than two weeks after the COVID pandemic hit the State of Connecticut, 4-CT was created to mobilize philanthropic support and provide rapid relief to Connecticut's most vulnerable residents and the frontline nonprofits serving them. In partnership with the State of Connecticut as well as Community Foundations, Community Health Centers and Community Based Organizations across the State, 4-CT distributed and facilitated almost \$20 million in grants and direct aid in its first year. 4-CT is a private, nonprofit organization.

The core philosophy that runs through 4-CT's programs is a deep faith in its community partners and respect for the relationships and knowledge they possess. In addition, 4-CT has been innovating at the forefront of an emerging model in philanthropy that trusts low-income families to make the best decisions for themselves and uses direct cash assistance to deliver aid. 4-CT is able to respond quickly and effectively because of the strong relationships it has built throughout the State of Connecticut. At the heart of the organization's efforts is an unwavering commitment to equity.

4-CT is governed by an active, engaged board who sees opportunities for the organization to grow in its efforts to offer strategic solutions focused on socially vulnerable communities across the State. 4-CT is seeking to hire an entrepreneurial leader who can build on its strong initial success and position the organization as a connector among the philanthropic, public, and social sectors. S/he will be instrumental in developing the organization's first strategic plan and will lead 4-CT into its next period of growth and impact. S/he will manage a team of four staff members in a virtual environment. The successful candidate will be a proven coalition builder with a passion for providing quick support to Connecticut's most vulnerable residents.

## **MAJOR RESPONSIBILITIES**

- Work closely with the board and staff to “level up” 4-CT’s program framework and overall impact
- Be the lead fundraiser for the organization, working to strategically cultivate and maintain strong donor relationships
- Serve as 4-CT’s chief spokesperson ensuring the projection of a strong message to policy makers, funders, media, and other key stakeholders
- Build and sustain successful partnerships across the State of Connecticut in public, philanthropic, business, and social sectors
- Collaborate with Community Based Organizations and networks to jointly design programs that respond to direct needs
- Partner with the board to develop a bold strategic plan and drive its implementation
- Produce compelling written material and implement communications strategies
- Develop and manage the organization’s annual budget
- Organize, motivate, and mentor staff members in a virtual environment to strategically grow 4-CT’s impact
- Inspire a results-driven environment through an equity lens
- Focus on program development and implementation based on current research

## **QUALIFICATIONS**

All candidates should have proven leadership, fundraising, and relationship building experience. The successful candidate will have:

- A strong commitment to 4-CT’s model
- Demonstrated commitment to Diversity, Equity, & Inclusion
- At least 10 years of leadership experience
- A deep understanding of Connecticut’s nonprofit, political and philanthropic landscape
- Demonstrated success in fundraising or sales
- Excellent coalition building experience across ecosystems
- Exceptional listening skills with the ability to achieve consensus amongst differing opinions
- Technological savvy to build and maintain a strong virtual team
- An action oriented, entrepreneurial spirit

## **LEADERSHIP COMPETENCIES**

- Visionary
- Intellectually curious and data driven
- Committed to equity and inclusion in all aspects of mission achievement

- Able to make decisions in an uncertain environment
- Willing to challenge traditional assumptions to build a new philanthropic model
- Able to inspire and communicate effectively with funders, public officials, community leaders, and other key stakeholders
- Decisive while remaining flexible, adaptive, and collaborative
- Able to build and leverage relationships
- Solution focused
- A strategic and creative thinker, able to think “outside the box” to design and implement new programming

### **WHY SHOULD YOU APPLY?**

- You know that culture matters and are able to promote a culture based on equity where diverse voices are valued
- You strive for social justice and believe in the trust-based model of direct financial assistance to those in need
- You thrive in an environment rich with opportunities for leadership development and growth while being supported by an active and highly engaged board of directors

### **COMPENSATION**

The successful candidate will be offered a competitive compensation and benefits package.

### **EQUAL OPPORTUNITY EMPLOYER**

4-CT celebrates, supports, and thrives on diversity. We are committed to creating an inclusive environment for our staff, our board, our partners, and our community. We are proud to be an equal opportunity workplace.

We are only considering resume & cover letters submissions via email.

Please include your salary requirement in your cover letter.

All cover letters and resumes should be sent to [4CTSearch@gmail.com](mailto:4CTSearch@gmail.com)

Please name your documents as follows:

LAST NAME – COVER LETTER and LAST NAME – RESUME

Resumes and cover letters will be accepted until July 15, 2021.

Visit 4-CT’s website at:

<https://www.4-CT.org>