

The Vice President of Housing and Program Services is a member of the Executive Leadership team and plays an integral role in leading the organization in accomplishing its mission to end homelessness and housing insecurity. In addition, the VP works with the development and government contract offices to identify and pursue funding opportunities for temporary housing, permanent housing, programs and services. Develops and maintains collaborative relationships with partners in other agencies, in the government and business sectors, and within the larger community.

**Responsibilities:**

- Provide supervision, leadership, and support to the Housing and Program teams.
- Lead staff in establishing program area goals consistent with the agency Strategic Plan; developing annual work plans; and setting clear practices, policies and measurable outcomes for the Housing and Program teams.
- Ensure that services offered through the organization are compliant with Federal, State, and County guidelines, contract requirements, and respond to changing community needs.
- Collaborate with Administration, Program Performance Team, Maintenance Management, Finance, leadership to ensure the successful operation of Housing and Programs
- Develop and manage the program budgets.
- Track and monitor progress of Housing and Programs plus staff training and development.
- Represent the agency in meetings with other agencies, business, government and community partners.
- Working with the Development Department, seek new government funding opportunities for Housing and Programs, communicating regularly with our public funders, participating in site visits and audits, and assisting with preparing program reports to our government funders.
- Oversee the assignment of staff, ensuring that the most critical needs of the clients in shelter and permanent housing are prioritized, and services are aligned with facilitating client transition from shelter. This includes ensuring strong community linkages/partnerships are established for resources that facilitate access to permanent housing including medical/health care, mental health care, permanent housing, employment, job training, harm reduction, food and nutrition, counseling, clothing, benefits/entitlements, and other social support services.
- Fully integrate programming within the housing departments for a seamless delivery service model



## Requirements:

- Masters Degree in Social Work, Masters in Public Health, Masters in Mental Health Counselling, Masters in Human Services, or the equivalent:
- Minimum 15 years of management experience, including improving shelter/facility performance and transitioning clients out of the shelter system, supporting permanent housing clients and delivery of programs/services.
- Experience with being on an agency's senior leadership team.
- Strong experience supervising social services/human services staff in shelter/mental health/transitional or permanent supportive housing.
- Proven experience in delivering creative and innovative program services.
- Ability to multi-task/ stay on task & maintain focus in high demand, fast-paced working environment.
- Evidence of solid leadership and supervisory skills.
- Strong analytical and database skill sets, familiar with HMIS, and other databases associated with DHMAS and other social service agencies.

## Benefits:

- Dental insurance
- Medical insurance
- Vision insurance
- Retirement plan
- Flexible spending account
- Health savings account
- Life insurance
- Paid time off
- Referral program

Job Type: Full-time

Salary range for this position: \$125,000 to \$130,000

Candidates should submit resume and cover letter by e-mail to the below email address with "Vice President of Housing and Program Services" in the subject line.

[search@inspiricaCT.org](mailto:search@inspiricaCT.org)

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