

WE ARE GROWING!

Development Associate

Kids Helping Kids is hiring a Development Associate! Help us grow our fundraising and donor engagement efforts while working alongside our Executive Director and Development Committee.

Time Commitment: This is a **part-time** position (15 hours per week), with occasional weekend support (advanced notice provided).

Key Responsibilities

- Grant Research & Writing
- Event Planning
- Donor Cultivation
- Corporate & Foundation Solicitation

Qualifications

- Bachelor's degree or equivalent work experience in nonprofit management, communications, or a related field
- 3– 5 years of experience in nonprofit development, fundraising, grant writing, or donor relations preferred
- Strong writing, research, and organizational skills
- Proficiency with Google Workspace and CRM (Salesforce)

To Apply

Send your resume + a brief cover letter to jenb@kidshelpingkidsct.org. Applications will be reviewed on a rolling basis until filled.

